

**Gold Cross Ambulance Service, Inc.**  
**Accreditation Standards 106-01.01**  
**Job Description**

Job Position: **EMERGENCY MEDICAL TECHNICIAN - BASIC**

Pay Classification: Hourly (non-exempt)

**Position Purpose:** The purpose of an Emergency Medical Technician-Basic at Gold Cross Ambulance is to provide high quality & efficient basic life support to all persons living in our service area.

**Duties and Responsibilities:**

- 1) Respond to ambulance calls (emergency & non-emergency) to provide efficient & immediate care to all patients.
- 2) Transport any patients that require continued care to an appropriate medical facility.
- 3) Transport patients from one medical facility to another per direct order.
- 4) When dispatched, drives ambulance to location given, using the most expeditious route.
- 5) Observes traffic ordinances & regulations pertaining to emergency vehicle operation.
- 6) At a scene, parks the ambulance in such a way to provide a safe environment for emergency medical personnel, the patient & the general public.
- 7) Determines the nature & extent of illness or injury & establishes priority for required emergency medical care, rendering care to the level of the employees training.
- 8) Exhibits confidence & efficiency when dealing with patients, avoiding mishandling & undue haste when working expeditiously.
- 9) Where extrication is required, assesses the extent of injury while caring for & protecting the patient, also using the prescribed techniques & tools for removing the patient safely.
- 10) Advises dispatch if & when additional help or special rescue services, and/or utility services are needed.
- 11) Complies with regulations regarding the handling of the deceased, notifying the proper authorities & protecting evidence at the scene.
- 12) Assists in lifting the stretcher & placing it in the ambulance while seeing that the patient & stretcher are secured, while continuing patient care as necessary.
- 13) Constantly monitors patient condition while enroute destination.
- 14) Maintain communication with medical control at the receiving facility, while following the physician's orders and carrying out protocols.
- 15) When unable to communicate with medical control or receiving facility (i.e. telephone at scene, cellular phone, VHF or UHF radios), written protocols will be followed.
- 16) Properly assists in transferring patients out of the ambulance & into receiving facility.
- 17) Reports verbally & in writing his/her observations, while caring for the patient at the scene & in transit, to the medical staff receiving the patient.
- 18) Upon request, provides assistance to the emergency department staff after vehicle is back in "response ready" condition.
- 19) After each ambulance run, replaces all supplies used, makes careful check of all equipment so that ambulance is ready for the next run.

## Emergency Medical Technician-Basic....continued

### **Duties & Responsibilities: (cont'd.)**

- 20) After each ambulance run, completes patient report & distributes copies as directed.
- 21) Ensures that assigned ambulance is clean (interior & exterior), kept neat & in an orderly condition.
- 22) In accordance with local and/or state regulations, decontaminates the interior of the ambulance after transporting victims with a contagious disease or radiation exposure.
- 23) Maintains familiarity with specialized equipment utilized by Gold Cross Ambulance Service, Inc..
- 24) Ambulance attendants & drivers should be equally trained regarding each other's duties & responsibilities, so that they may function independently or interchangeably in caring for multiple casualties.

### **Qualifications:**

- ▶ Current state of Wisconsin Emergency Medical Technician licensure.
- ▶ Successful completion of Gold Cross Ambulance's physical proficiency standards.
- ▶ One year of experience related to driving an ambulance and practicing in the field as an Emergency Medical Technician.
- ▶ Current cardio-pulmonary resuscitation certification.
- ▶ Must have a valid driver's license with no more than two (2) moving violations, or no more than one (1) moving violation & one (1) chargeable accident in a three (3) year period.
- ▶ Must be eighteen (18) years of age or older.
- ▶ Demonstrates strong moral character:
  - Honesty
  - Peer respect and trust
  - Direct conflict resolution
  - Solution oriented – no gossiping or backbiting

**Supervision:** This position reports directly to the on duty shift supervisor.

**Contacts:** General public, an assortment of emergency medical service personnel, physicians, fellow employees.

**Working Conditions:** Fully equipped ambulance, an assortment of scene responses.